

Letterhead - 1 or 2 Color Template

8.75" x 11.25"

8.5" x 11"

8.25" x 10.75"

Bleed Area: Please extend all your graphics into the bleed area when preparing your artwork files.

Trim Line: This is the line where your finished product will be cut. Anything outside of these lines will not be visible on your final product.

Text Area: Please keep all text within this line to ensure that all pertinent information will remain visible in your final product.

